



Dear Parents,

FACTS Grant & Aid Assessment will be conducting the tuition assistance analysis for St. Francis Xavier for the upcoming 2020-2021 school year. **Families applying for tuition assistance must complete an online application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment from February 1 to June 1.** Applicants must apply online at: <https://online.factsmgt.com/signin/41VRG>. Paper applications are no longer available. The site is now open for families to apply. There is a \$30.00 application fee per application, which may be paid for with a credit card or bank account number. Once an online application has been completed, the following information will need to be uploaded to FACTS to complete the application process:

- Copies of your 2019 Federal tax forms including all supporting tax schedules.
- Copies of your 2019 W-2 forms for both you and your spouse.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

All supporting documentation must be uploaded in .pdf format online. FACTS will no longer accept faxed or mailed documentation.

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637.

***Have A Great Day!***

**Sharon M. Garcia**

**Principal**

**Saint Francis Xavier School**

**708-352-2175**